

Jan. 22, 2016

Dear Students:

The time for course requests for the 2016-2017 school year is nearing. Counselors will visit your advisories on Wednesday, Jan. 27 to give Curriculum Presentations and answer questions.

PowerSchool opens for course requests **Feb. 8**.

There are some changes you should be aware of:

- **We've extended the course request period** in order to offer you more time to speak with current and future teachers, your parents, your counselor, and your coaches/mentors. You'll be able to request courses from **Feb. 8 to March 4**. Please take advantage of this longer window and be thoughtful about what you will be able to manage next year.
- **This year we are requiring all students who request an AP class to complete an AP Contract.** The contract gives students an overview of our AP program, the details of our AP policies, and an opportunity to audit your time/schedule. The contract will allow you to be more thoughtful about your course planning with your parents and counselor.
- **Students will not be able to drop a 2016-2017 AP course after May 28, 2016. Any requests after that date compromise the master schedule and teacher hiring and training.** AP classes are particularly difficult to schedule. Any requests to drop an AP class after May 28 will be denied.
- **All other course change requests made after June 1, 2016 will incur a \$30 fee.**

Reminders from previous years:

- Teachers have inputted your eligibility for classes, and you should have a conversation with your current teacher if you have questions about your eligibility for an AP or honors class.
- Counselors will meet with you during your Religion classes after the course request window opens. They will do their best to give you advanced notice. Be ready with your choices when they visit so that you can have an informed discussion.

Course Request Information:

- [Click here to view the 2016-2017 Course Catalog](#)
- [Click here for graduation requirements](#)
- [Click here for course request instructions](#)
- [Click here for the AP Contract](#)
- [Click here for the Summer School Request Form](#)

Please let me know if you have any questions.

Best,

Mrs. Conklin