

Mercy High School Burlingame
Stock Transfer Transmittal Information

The following are helpful tips for making your contribution of gifts of Securities to Mercy High School Burlingame (MHSB):

1. MHSB utilizes Direct Transmittal between brokerage accounts.
2. Please notify MHSB of your intention to transfer a gift of stock, by emailing or calling Mary Lund or Carol Fraher at 650.762.1190.
3. For DTC eligible securities, please instruct your broker in writing to transfer securities to:

Charles Schwab
DTC # 0164
Account # 6233-2378
Mercy High School Burlingame