

Policy On Use Of Private Cars For Transporting Students

When it is appropriate, as determined by the school administrators, to use parents or other Persons to transport students, the following stipulations must be followed:

1. The driver must be 25 years of age and have a valid, unrestricted California Driver's License.
2. A copy of your **California Driver's license, a motor vehicle report* and a certificate of insurance** for the vehicle being used must be provided. The policy must be current and must include the following minimum liability coverage: \$100,000 per person, \$300,000 per bodily injury occurrence, \$50,00 property damage (100/300/50).
3. The driver shall comply with all motor vehicle laws and regulations of the state in which the driver travels including laws and regulations covering car registration, driver's license, and state vehicle inspections.
4. The number of persons in the vehicle must not exceed the number of operable seat belts. The driver and passengers will use available passenger restraints at all times when the vehicle is in motion. No private vehicle with more than ten seats including the driver should be used; this includes vans. No one should ride in the bed of a pick-up truck.
5. Drivers who have been convicted of a misdemeanor or felony driving under the influence will not be authorized to driver students.
6. Drivers who have been charged with a misdemeanor or felony driving under the influence or a serious moving violation will not be authorized to drive students pending disposition of their case.
7. Drivers with more than one moving violation within the past two years will not be authorized to drive students.
8. Drivers must go directly from the point of departure to the point of destination.
9. Vehicles for transporting students must be in a safe and operable condition.
10. There must be a permission slip on file for each student traveling in a personally owned vehicle.
11. Certified school personnel are to be at each terminal of a trip in which parents transport students.
12. Bridge tolls and admissions will be paid by Mercy High School. No mileage will be paid to parents. Receipts must be submitted for reimbursement.

*NOTE: The DMV or the driver's personal insurance carrier will be able to furnish this.

Driver's Liability Insurance Statement

Thank you for your interest in transporting Mercy High School students on a school sponsored trip. The District Attorney has advised the school that adequate consideration of personal liability and safety of children be given before approval is granted. This statement is required when a person who is not a direct employee, drives a vehicle carrying students on a school sponsored trip.

Names of driver: _____

Owner of vehicle: _____

Make of vehicle: _____ License Number: _____

Number of Students to be transported: _____ (there must be an operable seat belt for the driver and each passenger)

Insurance Carrier: _____ Policy Number _____

Policy Expiration Date: ___/___/___ Liability Coverage: ___/___/___

CA Driver's License Number: _____ Expiration Date: ___/___/___

I have not been convicted of a misdemeanor or felony driving under the influence charge. I do not have a driving under the influence pending. I have not had more than one moving violation within the past two years. I do not have more than one DMV point charged against my driving record.

I understand that my own automobile liability coverage is the prime coverage in case of an accident. Coverage and limits will be in effect pursuant to section (2) of the Mercy's Policy On use of Private Cars for Transporting Students. It is my responsibility to inform the school immediately of any material change in the above information.

The above statements are true to the best of my knowledge.

Parent signature: _____ Date: _____

School administrator: _____ Date: _____

Please return this form in its entirety to the Athletic Director along with a copy of your driver's license, your DMV report and a copy of your insurance policy.